

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered on a receipts and payments basis.

Name of smaller authority: Oxhill Parish Council

County area (local councils and parish meetings only): Warwickshire

Financial year ending 31 March 2021

Prepared by (Name and Role): Christine Coles (Parish Clerk/RFO)

Date: 15.06.21

	£	£
Balance per bank statements as at 31/3/21:		
account 1	24,476.93	
account 2		
account 3		
account 4		
[add more accounts if necessary] account 5		
account 6		
account 7		
account 8		
	24,476.93	24,476.93
 Petty cash float (if applicable)		-
 Less: any unpresented cheques as at 31/3/21 (enter these as negative numbers)		
item 1	-19.76	
item 2	-240.00	
item 3	-888.00	
item 4	-268.46	
[add more lines if necessary] item 5	-148.00	
item 6	-65.76	
item 7	-11.90	
item 8		
	(1,641.88)	(1,641.88)
 Add: any un-banked cash as at 31/3/21		
 Net balances as at 31/3/21 (Box 8)		22,835.1