

Oxhill Parish Council
Draft Minutes of a Parish Council Meeting
held on Tuesday 10th July 2018 at 8.00pm in the Village Hall

Councillors Present

Cllr Harbour (Chairperson), Cllr Hunt and Cllr Moore

Clerk to the Council, Mrs C Coles, District Councillor J Feilding and three villagers

Before the meeting started the Chair announced that he had received a letter of resignation from Cllr Whittaker. He thanked him for his input over the last few years. The Parish Clerk will notify SDC of the vacancy and an official notice will be placed on the notice-board.

18/14. To receive apologies for absence

Cllr Harper, Cllr Chris Williams

18/15. To receive Declarations of Interest under the Council's Code of Conduct relating to business on the agenda

No interests were declared.

18/16. To approve and sign the minutes of the meetings held on 16th May 2018

The minutes of the previous meetings were approved and signed.

18/17. To note any matters arising from the minutes not included on this agenda for report only

Footpath behind Main Street - The owners have been away and work on stiles is unfinished. The Chair and Cllr Moore to speak to the owners.

Area in front of the pub - Cllr Moore and Cllr Harper to visit and measure the area.

18/18. To receive a report from the County and District Councillor

The main points of the report from Cllr Feilding included:

A compulsory purchase order will be made to protect Wellesbourne Airfield as it is an important space. Wireless Fibre Broadband is not going as well as planned.

18/19. To discuss Councillor profiles for the website

Councillors are to write a brief statement about themselves to be included on the website.

18/20. To receive an update on Leys Field

Cllr Feilding has met the new Planning Officer. The S106 agreement was discussed and the calculations have changed. The play area has been built by the contractor but there is not enough money for swings. The 106 has not been signed and has to be updated. The play area is under maintenance of the contractor for 12 years and then reverts back to Parish Council control. The ownership of land will go to the estate. Cllr Moore had also spoken to the Planning Officer and agreed the play area could be improved. The Leisure Officer will look and make their own judgement. The problem has arisen as the attenuation pond has moved and no play area or open space can be built over drainage.

From the floor Lis Stuart spoke about CIL money from previous developments which is due to the village. This question will be asked at the meeting with the Planning Officer.

Action: A meeting about the Leys Field development is to be arranged with the Planning Officer either on site or at the offices at Stratford Upon Avon.

18/21. To discuss the idea of a Neighbourhood Plan

Following the last Parish Council meeting there has been some interest in turning the Parish Plan into a Neighbourhood Plan. The cost involved is between £5-10K and would take between 1-2 years to complete. Some money could be used from the budget this year and the remainder next year. There will have to be interest from the village to form a separate committee. The Neighbourhood Plan would have to fit in with the Core Strategy. Cllr Moore asked how Neighbourhood Plans are standing up in law? If it fits in with the Core Strategy and is approved it has a high standing in law. The Tysoe Neighbourhood Plan has just been circulated. If sufficient people come forward then discussions can continue.

Action: The Chair to draft an article for the Oxhill News.

18/22. To receive an update on planning

Three new applications had been received since the last meeting:

18/01801/TREE, Remove 1 conifer at Oxhill Manor, Main Street. No objections.

18/01819/TREE, Remove 1 (4 stem) conifer at Oxhill Manor, Main Street. No objections.

18/01651/FUL, Erection of an equine food store and an extension to the previous approved 10/01607/FUL store at Windmill Farm, Red Horse Vale Ltd, Banbury Road. No objections.

18/23. Financial Report

a) *To discuss the 2018/19 Budget*

A draft budget prepared by the Chair had been circulated. To be amended,, circulated and considered at each meeting.

b) *The following payments were approved under statutory powers:-*

- £15.00 to SLCC (Clerks Membership)
- £15.00 to WALC (Training course on planning)
- £126.00 to WALC (Subscription)
- £30.00 to John McKail (Internal audit)
- £19.76 to L Stuart (website)
- £40.00 to Parish Clerk (registration with ICO)

18/24. To receive the following correspondence

- Warwickshire County Council, Speed survey results
- WALC, Internal Auditors and Professional Indemnity Insurance
- Warwickshire County Council, County Cllr's Grant Fund
- WALC, Neighbourhood Planning

Two items of correspondence were highlighted:

Warwickshire County Council, Speed survey results.

The speed survey results had been received and analysed by the Chair. The most affected road is Whatcote Road and the least affected is Green Lane. Cllr Hunt thanked the Chair for the detailed analysis. Heavy good vehicles include both farm and Heavy Goods Vehicles. Traffic calming was discussed but this is dependent on street lights. Cllr Feilding is to meet Cllr Williams about the verges and mess on Green Lane and they may talk about speeding at the same time.

Action: The Chair and Parish Clerk to draft a letter to Highways and the Police Crime Commissioner.

WALC, Internal Auditors and Professional Indemnity Insurance.

The Parish Council have received advice from WALC that internal auditors require Professional Indemnity Insurance in case anything goes wrong with the Finances and there is an insurance claim. This will be discussed at a later meeting in the year.

18/25. To receive Councillors Reports

Cllr Moore has chased the new footbridge. The problem is finding the labour to fit the bridge although volunteer labour could be used.

Action: Cllr Moore to draft an article for the Oxhill News.

There being no other business the meeting closed at 8.55pm. The date of the next meeting is 11th September at 8pm in the Village Hall.